

Liturgical Ministry Descriptions

Saint Margaret Mary Parish

Release 1.0 - 05/16/18

Ministry Title:	Altar Servers	X
Purpose:	To assist priests and deacons during the celebration of the Holy Mass.	
Responsibilities:	Altar Servers help priests, deacons, and the congregation throughout the Mass <ul style="list-style-type: none">• Process with candles or the crucifix• Hold the prayer book• Reverently bear candles during the Liturgy of the Word• Prepare the altar for the Liturgy of the Eucharist• Lead the gift bearers• Assist in washing of hands• Ring the bells• Help with incense and Holy Water during special times of the year and special Masses• May be called upon to serve at weddings and funerals, Stations of the Cross during Lent, and Benediction	
Qualifications:	<ul style="list-style-type: none">• Be a boy or girl in at least the 5th grade• Have received the Sacraments of Baptism and First Communion• Have a reverent and humble demeanor• Have a desire to serve others diligently, knowing that when we serve others we serve Christ	
Time Required:	<ul style="list-style-type: none">• Arrive at Church 15 - 20 minutes before Mass begins when scheduled to serve in order to prepare the altar• Scheduled approximately 1 – 2 times a month• Available for monthly meeting, 3rd Tuesday of the month	
Training:	Initial training is available periodically throughout the year. Monthly trainings are available on 3rd Tuesday of the month from 6:00 to 7:15 PM in the church. Finally, a member of elite altar servers is available at most masses to guide and mentor newer altar servers.	
Responsible To:	Director of Liturgy	