

Liturgical Ministry Descriptions

Saint Margaret Mary Parish

Release 1.0 - 05/16/18

Ministry Title:	Ushers x
Purpose:	The Usher Ministry serves the worshipping assembly by providing a welcoming, hospitable atmosphere and assuring the orderly progress of the liturgy. Ushers are liturgical ministers, assuring the comfort of the assembly in the worship space and performing various functions during the liturgy.
Responsibilities:	<ul style="list-style-type: none"> • Serve at weekend Masses; may also be asked to assist at special liturgical events, such as reconciliation services, Christmas, Holy Week, Easter, First Communion, and Confirmation • Arrive at Church 20 – 30 minutes before Mass begins • Welcome people warmly as they enter the church • Help to seat people, assisting with finding room for families to sit together • Assist those with special needs, walkers, etc. • Take charge in the event that someone is sick or needs emergency care • Identify Gift Bearers before Mass begins • Take up the collection and secure it • Manage the procession for the Preparation of the Gifts • Direct the flow of the Communion procession; bring an EMHC to any members of the congregation who are unable to process to the altar • Distribute bulletins as the congregation is leaving, and offer a sincere farewell; genuine friendliness may encourage people to return to our parish • Put worship space in order, pick up stray items, and replace gift table for next Mass • Must dress respectfully for Mass
Qualifications:	<p>This ministry is open to men, women, singles, couples, youth, young adults, seniors</p> <p>Must have knowledge of the church facilities in order to provide directions when needed</p> <p>A friendly, welcoming demeanor and a willingness to serve</p>
Time Required:	<p>1 ½ - 2 hours at each scheduled Mass</p> <p>One or two meetings throughout the year</p>
Training:	<p>Training provided by Usher Coordinator and/or Liturgist</p> <p>Mentoring by experienced ushers</p>
Responsible To:	Director of Liturgy